



OREGON SOCCER ASSOCIATION BYLAWS and CONSTITUTION

Article I. NAME

The name of this organization shall be the Oregon Soccer Association and shall be known as the Association for all purposes hereinafter enumerated.

ARTICLE II. PURPOSE AND OBJECTIVE

The Association shall teach good sportsmanship, leadership and teamwork skills, educate young participants and adult sponsors in the fundamentals of the game of soccer, promote the game of soccer through sponsorship of regularly scheduled soccer competition, special soccer events, and conduct such other educational activities as are deemed appropriate to the promotion of youth soccer activities.

ARTICLE III. MEMBERSHIP

The Association shall be made up of parents and legal guardians of participants, adult coaches (former and present), Oregon High School soccer coaches (past and present), association officers and Board members, and anyone 18 years or older residing in the Oregon School District.

ARTICLE IV. ADMINISTRATION

The Association shall be governed by its Constitution and By-Laws.

ARTICLE V. FUNCTIONS AND AUTHORITY

- A. The Association shall exercise the functions set forth in this Constitution and By-Laws.
- B. The Association shall establish the requirements for membership in the Association, admit new members, and assist teams in meeting the requirements to become or remain member teams.
- C. The Association shall schedule all regular season games for in-house leagues.
- D. The Association may schedule tournament games.
- E. The Association may arrange or assist in arranging competition and exhibition games with non-member teams. Competition, exhibition, or practice games within or without the Association may be arranged by member teams so long as such games do not interfere with games scheduled or arranged by the Association.
- F. The Association shall establish requirements for the registration of all players and may facilitate registration of teams in other soccer organizations.
- G. The Association may make available insurance for players and may contract for liability insurance for officers and other representatives of the Association and for coaches of member teams.
- H. The Association shall have the authority to settle all disputes, to discipline coaches, players, parents, or officials of member teams and of the Association and to take appropriate action



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against any person or member team found in violation of this Constitution or the By-Laws, rules or regulations of this Association.

- I. The Association may represent a member team in any dispute with a club or team of another association.
- J. The Association shall have such other authority as may be necessary or appropriate to carrying out its purpose, objectives, and specific authority.

ARTICLE VI. MEETINGS OF THE ASSOCIATION

The Association shall have an annual meeting. The Association shall have other meetings at the discretion of the Board or upon written request to the President by representatives of at least one-third (1/3) of coaches of the members' teams.

ARTICLE VII. BOARD OF DIRECTORS OR SHALL BE KNOWN AS "THE BOARD"

- A. The Board shall consist of the President, past President, Vice President, Secretary, Treasurer, seven (7) commissioners (MAYSA Recreation, MAYSA Classic, U10, U9, U8, U7 in house and one (1) at large) elected by members as described in Article VIII.
- B. The authority of the Association, except that which is herein otherwise delegated, shall be vested in the Board; provided, however, that members may at any meeting of the Association alter or reject any action of the Board. Alterations or rejections of any act of the Board shall be by a two-third (2/3) majority of the members voting and no such alteration or rejection shall have retroactive application.

ARTICLE VIII. ELECTION OF THE BOARD MEMBERS

- A. The term of each Board member shall be one year commencing on July 1 after the annual meeting at which such Board member is elected, except as provided in Article VIII, Section F. There will be an orientation period for each new board member after the annual election until the start of the term.
- B. Election of Board members shall be held at the annual meetings of the Association.
- C. Balloting shall be by the members present with each member casting one vote for each position being filled. At the request of any member, voting shall be by written secret ballot. In the case of secret ballot, the President shall appoint a committee from those present to collect and tabulate ballots and to report the results of the balloting. The elected member shall be the person with the most votes.
- D. The President may appoint a Nominating Committee to seek out and identify qualified candidates to be Board members. The Nominating Committee shall present the names of at



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least one (1) nominee for each position being filled after having ascertained from each such nominee his or her willingness to serve if elected.

- E. Nominations may be made from the floor at the annual general meeting provided that each person nominated from the floor be present and affirm his or her willingness to serve if elected, or shall have stated his or her willingness to serve if elected in writing and such written statement is presented to the President (or other person acting in the capacity of the President) at or before the time the nomination is made.
- F. Whenever a vacancy occurs in any board position the President shall nominate a person to fill the vacancy until the next annual meeting such nomination being subject to approval at the next board meeting. Should the Board fail to approve any nomination, that nomination shall be withdrawn and another person or persons shall be nominated by the President until one nominee is approved by the Board.

ARTICLE IX. MEETINGS OF THE BOARD

- A. The Board shall meet regularly throughout the year insofar as possible or necessary at least on a quarterly basis.
- B. Either the President or the past President can call a board meeting. Board members must be given notice of a meeting at least three days before such meeting.
- C. Any action of the Board requiring a vote shall first require the presence of a quorum of a majority of the Board members.
- D. Each Board member shall have one (1) vote. A majority of those casting votes shall determine the decision of the Board and any motion before the Board.
- E. The Secretary or designee shall record suitable minutes of each regular or special meeting and shall furnish a copy of such minutes at or before the next regular meeting to each Board member. Such minutes shall be offered by the Secretary at the next regular meeting and any appropriate corrections, additions, or deletions shall be made before acceptance by the Board. A complete set of minutes for each meeting shall be preserved by the Secretary as part of the Association records. The OSA Board Meeting Minutes will be made available to the public after they have been approved.
- F. Board members are expected to be in regular attendance at Board meetings. The Secretary shall notify the Board when a Board member or alternate fails to be present at two (2) consecutive meetings without adequate reason. Such Board member's position shall be



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declared vacant and subsequently filled according to the procedure specified in Article VIII,
Section F.



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OREGON SOCCER ASSOCIATION BY-LAWS

- I. Guidelines. As a member of MAYSA and WYSA the Association shall follow the guidelines as established by such organizations.
- II. Player eligibility. No child shall be prohibited from play on the basis of gender, race, national origin, religious preference, sexual preference or physical handicap unless such would present an unusual risk of injury to any player. Since age limits are the basis of team competition and league alignment, children who are too young or too old may be prohibited from play.
- III. Registration, fees, etc.
 - A.) Registration of players and teams. The Association shall establish standard registration fees and procedures for players and teams. Such procedures will be made known to interested parties prior to registration deadlines. The Board can waive fees in the case of hardship.
 - B.) Payment of fees and assessments. Team registration fees shall be due at the time the team is registered with the Association. Failure to pay registration fees at that time or to make other appropriate arrangements with the treasurer of the Association may result in the team being dropped from scheduled play.
 - C.) Submission of team and player roster. Player rosters and fees should be submitted to the Association prior to the beginning of the playing season with the team registration.
 - D.) Conduct of players, parents, and coaches. Each member team coach is expected to maintain and promote good sportsmanship and conduct at its games.
 - E.) Sponsorship. No member may solicit sponsorship for uniforms, equipment, and /or fees without approval by the Board.
- IV. Amending the by-laws. A motion to amend any by-law or Constitutional article or to enact new by-law(s) or Constitutional article(s) may be made by any member, with action on the motion to be taken by the membership of any regular or special meeting of the Association. Such motion shall first be submitted to the Secretary in writing in sufficient time to allow the Secretary to publish the motion and distribute that published motion to the Board at least one week prior to the meeting at which the motion shall be decided. Approval of at least two-thirds of the members in attendance at a meeting shall be required for approval of the motion.
- V. Date of effect. These amended by-laws or Constitutional articles shall be considered effective on the day immediately following their approval by the membership of the Association.



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IV. Duties of officers.

- A. **President.** The President shall schedule and preside at all meetings, shall appoint the members of subcommittees, shall discharge the ordinary duties such office pursuant to parliamentary procedure, and appoint the nominating committee and any new officer(s) upon resignation prior to completion of the term of office. The president (or his/her designee) shall be the spokesperson for the Oregon Soccer Association to MAYSA, WYSA, the Oregon School District, the Oregon Village, the Village of Brooklyn, the Town of Oregon, and the City of Fitchburg and any other organization or individual. Upon the Board's direction, the president shall have the authority to resolve any dispute. The president has the authority to execute Board approved contracts.
- B. **Treasurer.** The Treasurer shall receive all Association revenues, record all revenues, sign and disburse all checks upon written or verbal authorization of the Board, bill for services, and maintain expenditure records of the Association. The Treasurer shall provide as requested, a financial summary of the Association. The Treasurer has the authority to execute Board approved contracts.
- C. **Secretary.** The Secretary shall record and distribute the minutes of each meeting and keep records of the Association.

Approved at Oregon Soccer Board Meeting, December 16, 2010.